

Governing Body Meeting

held in public – Part 1

AGENDA

Date: Thursday 2 November 2017
Time: 14.00-16.00
Venue: The Davies Suite, Rufus Centre Flitwick

Time	Item		Lead	Enc	
1.0	14:00	Welcome and Introductions	Chair	-	
2.0		Apologies for absence	To receive and note	Chair	-
3.0		Declarations of Interest and Conflicts of Interest Register	To receive and note any declarations of pecuniary or non-pecuniary interests	Chair	√
4.0		Minutes of the Meeting Held on 7 September 2017	To receive for approval as an accurate record	Chair	√
5.0		Action Tracker	To receive and note progress on agreed actions	Chair	√
6.0		Report of the Chair	To receive for discussion	Chair	√
7.0		Report of the Accountable Officer	To receive for discussion	Accountable Officer	√
8.0		Tackling bullying in the NHS: a collective call to action	To receive for discussion and give support	HR Business Partner	√
CLINICAL QUALITY & PATIENT SAFETY					
9.0		Integrated Quality, Safety and Performance Report	To receive for discussion and gain assurance	Director of Nursing and Quality and the Assistant Director of out of hospital care	√

10.0	Herts Urgent Care – Out Of Hours/111 Update	To receive and note progress	Director of Nursing and Quality	√
CLINICAL & COMMISSIONING				
11.0	Primary Care Delegated Commissioning – Update on progress	To receive for discussion	Director of Strategy and Transformation	√
12.0	Primary Care Infrastructure - Digital transformation - Hubs - Strategic Outline Case for Biggleswade	To receive and note progress	Director of Strategy and Transformation	√
13.0	Winter Planning	To receive for discussion	Director of Strategy and Transformation	√
FINANCE & PERFORMANCE				
14.0	Month 6 Financial Report	To receive for discussion	Chief Finance Officer	√
GOVERNANCE AND RISK				
15.0	Delivering on our statutory duty to involve – the Patient and Public Reference Committee		Director of Communications and Corporate Affairs	√
16.0	BCCG Governing Body Forward Planner	To receive for information and for approval	Director of Communications and Corporate Affairs	√
17.0	BCCG Governing Body Development Planner	To receive for information and for approval	Director of Communications and Corporate Affairs	√
COMMITTEE REPORTS – <i>These are presented for information and will only be discussed by exception</i>				
18.0	Report of the Sub-committees a) Finance & Performance Committee - 27 September 2017 b) Audit and Governance Committee - 9 August 2017 c) Integrated Commissioning and Quality Committee - 30 August 2017 d) Joint Primary Care Co Commissioning Committee - 10 August 2017 e) Patient and Public Engagement Report	To gain assurance from the Committees on business transacted. Other minutes to be presented following ratification by the relevant committee.	Chair of the Committee	√

19.0	Review of the External Committees a) Health and Wellbeing Board <ul style="list-style-type: none"> - Central Bedfordshire - Bedford Borough 	For information, to gain assurance from the Committees on business transacted. Minutes and agendas presented.	Chair of the Governing Body	√
20.0	Any other business Items notified to the Chair in advance of the meeting		Chair	-
21.0	Questions from the Public Questions from the public relating to items discussed within the agenda <i>Members of the public are encouraged to submit questions in writing relating to the agenda 3 days before the meeting.</i>			
22.0	Notice of Motion: To Exclude Members of the Public and the Press for the Remainder of the Meeting To adopt the following motion as a resolution of the Governing Body: <i>THAT non-voting members of the governing body and, pursuant to the provisions of section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the remainder of the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted.</i>			
23.0	Dates of Future Meetings Thursday 1 February 2018, 14.00-16.30, Venue To Be Confirmed			