

Minutes of the Virtual Joint Co-Commissioning Committee Meeting held from 14.30 hours to 15.30 hours, on Wednesday, 28th June 2017, and facilitated from the office of the Director of Strategy and Transformation, Suite 3, Capability House, Wrest Park, Silsoe, Bedfordshire, MK45 4HR

Present:

Roland Ginn	RG	Lay Member – Committee Chair
Clare Steward	CS	Director of Strategy and Transformation
Nicky Wadely	NW	Assistant Director of Primary Care
Jeremy Cox	JC	Bedfordshire and Hertfordshire Local Medical Council
Caroline Golding	CG	Contracts Manager, Medical & Pharmacy, NHS England
Chipo Kazoka	CK	Board Secretary, Bedfordshire CCG (Minutes)

No	Item
1.0	<p>Welcome, Introductions & Apologies:</p> <p>There were no apologies received.</p> <p>RG welcomed everyone to the meeting which was noted as quorate.</p>
2.0	<p>Declarations of Interest</p> <p>There were no interests declared on any of the items on the agenda.</p>
3.0	<p>Bedfordshire Phlebotomy Service</p> <p>CS introduced this agenda item by highlighting the following key issues:</p> <ul style="list-style-type: none"> • Bedfordshire Hospital (BH) is struggling with the Phlebotomy Service • The Committee needs to move quickly with the decision which it is being asked to make, as set out in the front sheet of the paper on this agenda item • The matter has gone to the Executive Team but clinical members there were unable to participate in decisions on it <p>NW spoke to the contents of the paper, highlighting the following key issues for the Committee:</p> <ul style="list-style-type: none"> • Demand for this service has increased but its provision at practice level has reduced due to lack of a standard contract offer and sustainability issues • This is creating immediate pressures at secondary care level which will need to be formally reviewed under <i>Commissioning Intentions</i> • Constraints with the current courier service have had an adverse impact on the service i.e. no afternoon or weekend collections • A second collection service may need to be introduced along with the recommended option proposed in the paper • The benefits to patients of the recommended option provide an additional rationale for going ahead with it

No	Item
	<ul style="list-style-type: none"> • Additional training will be required if this is to be a practice-based service • An estimated 5.4 hours per week of additional clinical time will be required <p>CS pointed out that:</p> <ul style="list-style-type: none"> • Practices are facing challenges to deliver this service • About 3-4 practices will need to work collaboratively and it should be recognised that some will have more sustainable proposals • Transfer of the service into the practices has been modestly forecast to be at about 25% (in 2017/18) and is expected to rise to 50% in the following year • GP buy-in for the recommended option has already been obtained. The proposal has been taken to Locality Chairs and will be taken to the Executive Team • If agreed, the service will be commissioned via an NHS standard contract • Clusters that are now established and Practices within these clusters will have the opportunity to take the recommended option forward • Subject to Committee approval, the recommended option may have to be implemented in phases <p>NW provided a detailed outline of the advantages and disadvantages of the three (3) options that were put to the Committee. She additionally pointed out the risks around:</p> <ul style="list-style-type: none"> • The possibility that practices may not wish to take up the service • Constraints on premises and finances <p>CS pointed out that:</p> <ul style="list-style-type: none"> • The abovementioned risks provided the bases for the conservative estimates that have been made on how much of this service would be transferred to the practices this year (2017/18) and next year • A strong foundation needs to be laid in primary care before proceeding with a single service <p>On the basis of the foregoing, RG and CG expressed their satisfaction with proceeding with the recommended option outlined in the paper. RG sought and was provided with assurances on the following:</p> <ul style="list-style-type: none"> • 50% of practices in Bedford have participated in discussions on the recommended option • More discussions are being conducted by David Picking and his team • Other practices will need more persuasion • CS was confident in the soundness of the assumptions on which the recommended option was based <p>On these bases, the Committee agreed:</p> <ul style="list-style-type: none"> • To accept the recommended option set out in the paper • To invest more money in a second collection service • To receive an update on progress in 6 months' time-(Action for CS/NW) <p>Action Summary:</p> <ul style="list-style-type: none"> • Provide an update to the Committee, in 6 months' time, on progress being made in implementing the phlebotomy service to be commissioned from General Practice- CS/NW
4.0	Delegated Commissioning Update

No	Item
	<p>NW provided the following updates to the Committee:</p> <ul style="list-style-type: none"> • The team has gone out to engage with member practices • Issues raised and frequently asked questions are being put together • There has been learning gained from Milton Keynes and there are ongoing discussions and the exchange of mutual support with them • There will be a members' session in September 2017 which will be followed by a member practice vote to be overseen by the Committee <p>CG stated and the Committee agreed that:</p> <ul style="list-style-type: none"> • discussions with member practices will take place in October or November 2017 • the decision outcome of those discussions should be brought to the Committee to be formalised-(Action for CS/NW) <p>Action Summary:</p> <ul style="list-style-type: none"> • Bring the decision outcome of member practices' discussions on Delegated Commissioning for the Committee to formalise -(CS/NW)
5.0	Any Other Business
	There was nothing to discuss under this agenda item.
	<p>Date of the next meeting: Thursday 10 August Room 208, Endeavour House, Wrest Park, Silsoe, Bedfordshire MK45 4HR from 9.00am to 11:00am</p>