

Agenda Item:6

Governing Body

Meeting

held in public

REPORT

Subject	Acting Accountable Officer's Report
Date	6 th July 2017
Author	Donna Derby, Acting Accountable Officer
Lead Director	Donna Derby, Acting Accountable Officer

Executive Summary

The report gives an update to the Governing Body since our last meeting in May 2017.

Recommendation

The Governing Body is requested to NOTE the content of the report.

Links to the business and risks

Relevant Strategic Priorities 2016/17 (please mark in bold)

1. Systematically implementing prevention, early diagnosis and early intervention
2. Commissioning services that deliver evidence-based care, in the right place and at the right time, including promoting self-care and empowering patients to manage their own conditions.
3. Making sure that care is high quality, safe and sustainable, that it improves health outcomes and wellbeing and provides a good patient experience.
4. Using the statutory framework with best practice governance and transparency principles to be fully accountable to our population in commissioning and operating as a part of the wider health system
5. Ensure that the CCG commissions and operates in a financial manner consistent with the regulatory framework, long terms sustainability and best use of public money.
6. We will work in close partnership with all the organisations who commission or provide care for our population, to integrate services where it makes sense and to achieve seamless transitions of care for patients where services remain separate.
7. Embedding member, public, patient, carer, staff and other stakeholders' views through meaningful engagement into decision-making processes and commissioning intentions.

Links to Board

**Assurance Framework /
Corporate Risk Register**

Not applicable for this report

Details of additional risks associated with this paper (may include NHS England Assurance Framework / NHS Constitution)	Not applicable for this report
Financial Implications / impact	None identified
Legal Implications / impact	None identified
Partnership work / public engagement implications / impact	Not applicable
Committees / groups where this has been discussed before	Not applicable
Other options available and their pros and cons	Not applicable
Background papers	None

Paper 7.0

Governing Body Meeting in Public

Thursday, 6th July 2017

Title: Acting Accountable Officer's Report	Agenda Item:7
Presented by: Donna Derby, Acting Accountable Officer, NHS Bedfordshire CCG	
Author: Donna Derby, Acting Accountable Officer	
Responsible Executive Director: Donna Derby, Acting Accountable Officer	
Has this paper been signed off by the Responsible Executive Director? Yes	
Actions required by the Governing Body: The Governing Body is asked: <ul style="list-style-type: none"> ▪ To note the updates provided in the Accountable Officer's Report. 	
Purpose of Paper: The purpose of this report is to provide the Governing Body with an update since the last meeting held on 4 th May 2017.	
Audit Trail: None	
Risks: None identified.	
Strategy Implications: None identified	
Financial Implications: None	
Stakeholder implications: None	
Legal implications: None	
Outcome of the Equality impact assessment (EIA) This paper does not, in itself, establish actions that could impact on people who have, or share, a protected characteristics under the Equality Act 2010.	

Governing Body Meeting in Public
6th July 2017
Accountable Officer's Report

1.0 Introduction

- 1.1 The main purpose of this report is to provide updates on key pieces of work and activities that the CCG's Executive Team and I have been involved in since the last Governing Body meeting in May 2017.

2.0 Sustainability and Transformation Plan(STP)

- 2.1 The STP has been announced as one of the national Fast track Accountable Care System sites and are keen to ensure that this delivers a stronger health and social care system across Bedfordshire, Luton and Milton Keynes. The STP partners are currently working on a memorandum of understanding on what this means by way of obligation and any associated freedoms going forwards. In addition to this, the STP partners continue to work together to build upon the conversations that have been had with the public and clinicians in order to set out the case for change in the future.

3.0 Caudwell Medical Centre and Victoria Road Surgery Development

- 3.1 The development to bring Caudwell Medical Centre and Victoria Road services together as one on the Bedford Hospital Trust site is due to take place in August. The Primary Care Team are working very closely with NHS England colleagues to ensure that this transfer of provision is done in a safe and timely manner, recognising that the needs of the local patients and staff remain paramount.

4.0 Community Services Procurement

- 4.1 The Intention to Participate in Dialogue (ITPD) phase has now been completed with four bidders successfully going through to the Invitation to Competitive Dialogue (ITCD) phase. The procurement remains on track for contract award during November 2017, with an intention to go live with the new arrangements as from April 2018.

5.0 Mental Health

- 5.1 On 3rd July, we started a period of engagement with people who use Bedfordshire's mental health services to find out what they think about our current crisis care provision and how we can improve it. This is part of a wider programme, to create a modern mental health service in Bedfordshire. We'll be visiting more community groups as the weeks progress and in August, we'll produce a document to outline what we've heard and how we'll take feedback on board.

6.0 Public Voice

Involving community voices in commissioning decisions continues to be a real focus for us. As part of this, we're reviewing how we work with Bedfordshire's residents, so that we can listen to their feedback and improve how services are delivered locally. We've recently met with a number of people from our patient groups, so they can help us develop our thinking on how we can integrate them better into our work, and we'll be holding more meetings in July to take this forward and ensure local voices are heard.

7.0 Commissioning Intentions (CI's)

- 7.1 The cycle for refreshing the CI's has commenced to meet the timeframe of signalling to the provider Trusts the key service changes required from April 2018.
- 7.2 This year is slightly different given that last year we were required as a CCG to agree 2 year contracts with Providers, so the process adopted has been one of review for strategic fit. Currently the relevant CI's are being discussed through the A&E Delivery Board, the Right Care Steering Group and the GP Clinical Leads Forum.
- 7.3 This part of the process will be completed by the end of July. During August the CI's, along with the underpinning financial plan will be agreed through the Clinical Executive ready for conveying to the Trusts by the required date of the 30 September.

8.0 Staff Survey – Action Plan

Following the Staff Survey results 2016 and subsequent staff focus group an action plan is being produced to take forward key actions from the four main themes (engagement, appraisals, health and well-being). Part of the action plan is that the Board wish to sign up to the Social Partnership Forum's Call to Action on tackling bullying in the NHS. This will come back to the September board meeting. Actions already taken in respect of Bullying and Harassment are that the Policy has been refreshed and management training is now being offered to promote appropriate management actions to tackle bullying.

Donna Derby
Acting Accountable Officer
June 2017