

Terms of Reference

Title	Bedfordshire Clinical Commissioning Group Prescribing Committee
Accountable to	Bedfordshire Clinical Commissioning Group (BCCG) Integrated Commissioning and Quality Committee
How is accountability demonstrated?	Minutes and reports to BCCG Integrated Commissioning and Quality Committee
Terms of reference	<p>OBJECTIVE To promote high quality, evidence-based, cost-effective prescribing in the CCG, in order to ensure best use of NHS resources in improving the health of the population, and preventing avoidable morbidity and mortality.</p> <p>FUNCTIONS</p> <ul style="list-style-type: none"> • To monitor and review the budget setting process, in conjunction with BCCG. To resolve issues around the drug budget setting process. • To continue to develop a prescribing action plan, which will be linked to safety, quality and value for money initiatives. • To develop and monitor the Prescribing QIPP strategy across Bedfordshire • To ensure the development of leadership, strategy, policy and clinical governance issues around prescribing, ensuring this is consistent with service development plans. • To implement external and internal Medicines related standards as necessary. • To monitor the prescribing performance in primary, secondary and community care, and to provide regular reports to the CCG Executive Team or BCCG Board, as appropriate. • To receive, note and raise concerns regarding implementation issues relating to advice from the Bedfordshire and Luton Joint Prescribing Committee • To advise the commissioners on pharmaceutical strategy and communication issues relating to prescribing. • To input into the countywide process for the managed entry of new drugs. • To input into Acute & Community Trust Drugs and Therapeutics Committees (DTCs), and Locality Prescribing Leads Meetings. • To advise on any prescribing issues at the primary-secondary care interface. • To encourage the sharing of data and ideas within the NHS Bedfordshire. • To contribute to community pharmacy development where this is in line with CCG strategy. • To ratify the contents of the BCCG Formulary, if required • To explore ways of incentivising and supporting cost-effective prescribing, and to advise the BCCG Board accordingly. • To advise on and ratify any policies relating to medicines and prescribing for BCCG.

	<ul style="list-style-type: none"> • Agendas and minutes to be available on BCCG website / GP Ref. • To maintain responsibility for the risk governance of the Medicines Management Team <p>KEY RELATIONSHIPS</p> <ul style="list-style-type: none"> • GP practices • Local Medical Committee (LMC) • Clinical governance committees • Secondary care providers • Nurse prescribers • BCCG management and executives • Locality Prescribing Groups • Community pharmacists and Local Pharmaceutical Committee (LPC) • Bedfordshire Joint Prescribing Committee • BCCG Board.
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Membership	<ul style="list-style-type: none"> • 1 BCCG General Practitioner Executive Member (Chair) • 5 GP representatives – one from each locality • 3 BCCG prescribing advisers (locality leads) • 2 practice nurses- one of which is a nurse prescriber • BCCG Commissioning lead • Community pharmacist • Hospital pharmacy representatives • Community Service representative (either pharmacist or nurse) • Lay Member
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Chair of Group	BCCG General Practitioner Executive Member
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Secretary	From within the Prescribing Team.
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Quorum	<p>As a minimum this should include:</p> <ul style="list-style-type: none"> • Three clinicians • Two non-clinicians
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Reports from and to	BCCG Integrated Commissioning and Quality Committee
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Frequency of meetings	Quarterly
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Unless otherwise agreed, the committee/group will be governed by the standing orders and standing financial instructions of NHS Bedfordshire/ Bedfordshire CCG.

Date agreed: September 2016

Review date: September 2018