

Paper 13.0 (b)

Governing Body Meeting in Public
30 March 2017

Title: Audit and Governance Committee Report	Agenda Item: 13.0 (b)
Presented by: Saqhib Ali, Chair of Committee	
Author: Ben Jay, CFO	
Responsible Executive Director: Ben Jay, CFO	
Has this paper been signed off by the Responsible Executive Director?	
Actions/ Recommendations required by the Governing Body: To note the activity of the Audit and Governance Committee	
Purpose of Paper: To inform the Governing Body of the activity of the Audit and Governance Committee	
Background:	
Audit Trail: Minutes of Audit and Governance Committee meeting	
Strategy Implications: <i>None.</i>	
Financial Implications: <i>None.</i>	
Risks: The subject of the report.	
Legal: <i>None.</i>	
Has appropriate engagement and consultation taken place? Not required.	
Has an appropriate equality and diversity assessment taken place? Not required.	

This note provides an update to the Governing Body of the agenda and discussion of the Audit and Governance Committee meeting of 8 February 2017.

The items discussed, and the key points of discussion and action are summarised below.

1. Review of Terms of Reference. The Committee discussed the Terms of Reference for the Committee and their ongoing accuracy and suitability.
2. Work Plan 2017/18. The Committee reviewed the plan of its work for the next year.
3. Committee Self Assessment Checklist. The Committee discussed the self-assessment checklist requirements.
4. Registers of Gifts and Hospitality and Declarations of Interest. The Committee reviewed and discussed these important registers.
5. Procurement Registers – Conflicts of Interest. The Committee received a report on the requirement to disclose conflicts of interest arising for members and officers of the CCG who are involved in procurement activity, and considered the importance of these disclosures and the requirement to make routine disclosure to NHSE.
6. Governing Body Assurance Framework. The Committee received a report on this framework.
7. The Committee also received update reports on the activity of the Internal and External Audit teams.

A number of actions arise from the discussions noted above, and these will be followed up by the Committee in future meetings.