

Paper 7.0

Governing Body Meeting in Public
Thursday, 30 March 2017

Title: Accountable Officer's Report	Agenda Item: 7.0
Presented by: Matthew Tait, Accountable Officer NHS Bedfordshire CCG	
Author: Matthew Tait, Accountable Officer	
Responsible Executive Director: Matthew Tait, Accountable Officer	
Has this paper been signed off by the Responsible Executive Director? Yes	
Actions required by the Governing Body: The Governing Body is asked: <ul style="list-style-type: none"> ▪ To note the updates provided in the Accountable Officer's Report. 	
Purpose of Paper: The purpose of this report is to provide the Governing Body with an update since the last meeting held on 26 January 2017.	
Audit Trail: None	
Risks: None identified.	
Strategy Implications: None identified	
Financial Implications: None	
Stakeholder implications: None	
Legal implications: None	
Outcome of the Equality impact assessment (EIA) This paper does not, in itself, establish actions that could impact on people who have, or share, a protected characteristics under the Equality Act 2010.	

Governing Body Meeting in Public
26 January 2017
Accountable Officer's Report

1.0 Introduction

- 1.1 The main purpose of this report is to provide updates on key pieces of work and activities that the CCG's Executive Team and I have been involved in since the last Governing Body meeting in January 2017.

2.0 Sustainability and Transformation Plan

- 2.1 Chief Executive's continue to meet weekly to drive forward the key elements of the Sustainability and Transformation Plan across BLMK. Key areas of progress and development since the January board update include:

- Appointment of Optum as a third party supplier to develop and support implementation of a collaborative savings programme across system partners to help mitigate the estimated £50m of financial risk across the patch during 2017/18. An initial report on progress will be produced at the end of March.
- The submission of aligned plans for implementation of the GPFV across the three CCGs which demonstrates a consistent vision for the development of primary care and community services
- Planning for a key event to support the development of General Practice around access, workforce, collaboration and new care models on the 3rd May
- The completion of a series of public engagement workshops focused on the sustainability of secondary care services (Priority 3) which will inform the case for change
- The completion of a draft clinical scoping document for Priority 3 which summarises the clinical discussions that have been taking place across the three trusts over the last six months
- Review of a first draft business case for social prescribing across the STP area building on the model developed in Luton. This received broad support and will be further developed during April
- The completion of an engagement pack for stakeholders around the development of an Accountable Care Organisation. These engagement sessions will take place during March and inform an STP leaders away day on the 10th April
- Early discussion around how both the commissioning and provision architecture could be revised to release further capacity and capability to support the implementation of STP plans
- Partners are awaiting feedback from STP wide bids for the accelerated development of services around Diabetes, Cancer and Mental Health services

The STP leadership team will be taking part in a NHS England and NHS Improvement stocktake on the 7th April to review progress and agree next steps.

3.0 Joint Commissioning Executive

- 3.1 The Joint Commissioning Executive met on the 15th March and reviewed the emerging thinking from the clinical scoping work for Priority 3 of the STP and spend some time discussing the emerging thoughts on Accountable Care Organisation development.

- 3.2 The Executive also reviewed progress on the emerging work plan across the three CCGs including the development of policies for procedures of limited clinical value, back office savings and an update on the latest position regarding the funding secured through the Technology element of the Estates and Transformation Fund bids.

4.0 Mental Health Consultation – ‘Watch this Space’

- 4.1 Interim steps to create a modern mental health service and how moving this agenda on and engaging with residents, service users and local authority to help shape commissioning decisions.

Following the move of inpatients from Weller Wing to Townsend Court, steps to create a long term, modern mental health service are underway. Commissioners are working with partners in local government to co-produce the strategy and engagement sessions to listen to the views of service users, providers, partners and residents will be held to help shape commissioning decisions. The engagement plan will be taken to the Patient and Public Engagement Forum (PPEF), a sub committee that reports to ICQC, for input and assurance in May.

5.0 Health Overview and Scrutiny Committees

- 5.1 **Central Beds** – Details about the move of inpatients from Weller Wing was taken to scrutiny on 20 March 2017. Members expressed concern about the transportation of patients and staff from Bedford to Houghton Regis, which could impact recovery and be cost prohibitive for patients. ELFT is working with the local authority to provide solutions.

- 5.2 **Bedford Borough** – The plan for the five year Mental Health Strategy will be scrutinised by Members on 4 April. This includes details of how BCCG plans to approach the strategy and how the views of service users and residents will be used to shape the plan.

6.0 NHS 111

- 6.1 The new Out of Hours contract will begin on 30 March 2017. The contract is with Herts Urgent Care (HUC) and will cover both Luton and Bedfordshire. Posters and toolkits to inform GPs and practice managers of the change have been provided and further work is planned over the coming weeks to inform residents of the new number they will need to use out of hours.

7.0 Staff Wellbeing

- 7.1 **Staff Survey** - For me, one of the most important indicators we review on the Executive team is the staff survey, as it shows how we're performing as an organisation.

The results have provided us with a good platform to continue to improve our organisation and make it a better place to work.

The scores around training was particularly encouraging - we have perfect mandatory training compliance, and 99% completion of appraisals, which is reassuring and absolutely where we should be. I was also pleased to see a significant improvement in general engagement scores from last year, but we are still well below other CCG averages, so there's more work for us to do there.

From attending the staff involvement group I am encouraged that staff have a strong desire to work together on a range of initiatives that should address the areas

highlighted on the staff survey, but I also want to dig deeper into the results to find out how we can make things better, so we intend to run some facilitated sessions to find out more.

- 7.2 **One You Campaign** - We also recently launched a new “One You” campaign, a 4-week challenge to take care of ourselves. Members of staff have signed ‘pledges’ to with a focus on health and wellbeing, ranging from ‘exercise twice a week’ to ‘giving up sweet indulgences’.

8.0 Policies for ratification

- 8.1 In line with the CCG’s Policy Management Framework, the following policies have been through the appropriate endorsing committees and scrutinised and approved by the Governance & Risk Group. The Group recommended ratification of these policies by the Executive Management Team which took place on the 23 February and 23 March 2017. The Governing Body should formally note ratification of the following new and revised policies:-

- (i) Registration Authority Policy Revision
- (ii) Display Screen Equipment Policy Revision
- (iii) Health & Safety Policy Revision
- (iv) RIDDOR Policy Revision
- (v) Emergency Preparedness, Resilience and Response Policy Revision
- (vi) Incident Reporting Policy Revision
- (vii) Claims Management Policy Revision
- (viii) Data Quality Policy Revision

Matthew Tait
Accountable Officer
March 2017