

Governing Body Meeting

held in public – Part 1

Date: Thursday 3 May 2018

Time: 14.00-16.30

Venue: Incuba, 1 Brewers Hill Road, Dunstable LU6 1AA

AGENDA

	Time	Item		Lead	Enc
1.0	14:00	Welcome and Introductions • Meeting etiquette		Chair	-
2.0		Apologies for absence	To receive and note	Chair	-
3.0		Declarations of Interest and Conflicts of Interest Register	To receive and note any declarations of pecuniary or non-pecuniary interests	Chair	√
4.0		Minutes of the Meeting Held on 5 April 2018	To receive for approval as an accurate record	Chair	√
5.0	14.15	Action Tracker	To receive and note progress on agreed actions	Chair	√
6.0		Patient Story	To receive a report based on a patient experience		√
7.0		Report of the Acting Chair	To receive for discussion	Chair	√
8.0		Report of the Accountable Officer	To receive for discussion	Accountable Officer	√

CLINICAL QUALITY & PATIENT SAFETY

9.0	14.30	Integrated Quality, Safety and Performance Report	To receive for discussion and gain assurance	Director of Nursing and Quality	√
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CLINICAL & COMMISSIONING

10.0		Winter Briefing	To receive and agree	Programme Director – Planned & Unplanned Care, MH/ LD Commissioning	√
11.0		Urgent Treatment Centre Update	To receive for discussion and gain assurance	Programme Director – Planend & Unplanned Care, MH/ LD Commissioning	√
				Programme Director OOH Integration	
12.0		Putnoe Walk in Services	To receive for discussion and gain assurance	Programme Director OOH Integration	√

FINANCE & PERFORMANCE

13.0	15.30	Month 12 Financial Report	To receive for discussion	Acting Chief Finance Officer	√
14.0		2018/19 Financial Recovery Plan update	To receive and agree	Acting Chief Finance Officer	√

COMMITTEE REPORTS

15.0	Audit Committee Annual Report 2017/18	To gain assurance from the Committees on business transacted.	Chair of the Committee	√
16.0	16.05 Assurance update from Committee Chairs	To gain assurance from the Committees on business transacted.	Chair of the Committee	
	a) Finance & Performance Committee – 25 April 2018			Verbal
	b) ICQC – 25 April 2018			Verbal
	c) Audit and Governance Committee – 11 April 2018			Verbal
	d) Joint Primary Care Co Commissioning Committee – 12 April 2018			Verbal
	e) Patient and Public Engagement Committee – 12 April 2018			√
17.0	Minutes of the Sub-committees – ratified since the last Governing Body meeting	<i>These are presented for information only and will be discussed by exception</i>	Chair of the Committee	
	a) Finance & Performance Committee – 28 March 2018	To gain assurance from the Committees on business transacted. Other minutes to be presented following ratification by the relevant committee.		√
	b) Audit and Governance Committee – 14 February 2018			√
	c) Joint Primary Care Co Commissioning Committee – 15 February 2018			√
	d) Patient and Public Engagement Committee – 19 February 2018			√
	e) Joint Prescribing Committee – 6 December 2017			√
18.0	Review of the External Committees	<i>These are presented for information only and will be discussed by exception</i>	Chair of the Governing Body	√
	a) Overview and Scrutiny Committee - Central Bedfordshire - Bedford Borough	For information, to gain assurance from		√
	b) Health and Wellbeing Board			

- Central Bedfordshire
 - Bedford Borough
- the Committees on business transacted.
Draft Minutes and agendas presented.

19.0	16.15	Any other business	Chair	-
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Items notified to the Chair in advance of the meeting

20.0 **Questions from the Public**
 Questions from the public relating to items discussed within the agenda
Members of the public are encouraged to submit questions in writing relating to the agenda 3 days before the meeting.

21.0 **Dates of Future Meetings**
 Thursday, 5 July 2018 – Venue TBC