

Governing Body Meeting

held in public – Part 1

AGENDA

Date: Thursday 5 July 2018

Time: 14.00-16.30

Venue: Bedford Borough Council Chambers, Borough Hall,
Caldwell Street, Bedford MK41 9AP

	Time	Item		Lead	Enc
1.0	14:00	Welcome and Introductions <ul style="list-style-type: none"> • Meeting etiquette 		Acting Chair	-
2.0		Apologies for absence	To receive and note	Acting Chair	-
3.0		Declarations of Interest and Conflicts of Interest Register	To receive and note any declarations of pecuniary or non-pecuniary interests	Acting Chair	√
4.0		Minutes of the Meeting Held on 3 May 2018	To receive for approval as an accurate record	Acting Chair	√
5.0	14.15	Action Tracker	To receive and note progress on agreed actions	Acting Chair	√
6.0		Patient Story	To receive a report based on a patient experience		√
7.0		Report of the Acting Chair	To receive for discussion	Acting Chair	Verbal
8.0		Report of the Accountable Officer	To receive for discussion	Accountable Officer	√

CLINICAL QUALITY & PATIENT SAFETY

9.0	14.30	Integrated Quality, Safety and Performance Report	To receive for discussion and gain assurance	Director of Nursing and Quality	√
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CLINICAL & COMMISSIONING

10.0		Urgent Treatment Centre Update	To receive for discussion and gain assurance	Programme Director – Planend & Unplanned Care	√
11.0		Extended Access	To receive for discussion and gain assurance	Programme Director OOH and Primary Care	√
12.0		Draft Commissioning Intentions 2019/20	To receive for discussion	Programme Director – Planend & Unplanned Care	√

FINANCE & PERFORMANCE

13.0	15.30	Month 2 Financial Report	To receive for discussion	Chief Finance Officer	√
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GOVERNANCE AND RISK

14.0		Strategic Objectives Review	To receive and agree	Director of Governance Risk and Corporate Services	√
15.0		Caldicott Guardian, Annual Report	To receive and agree	Locality Chair of Leighton Buzzard, Caldecott Guardian	√

PUBLIC HEALTH

16.0	Progress Against the Call to Actions DPH Report 2016	To receive to gain assurance	Director of Public Health	√
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COMMITTEE REPORTS AND UPDATES

17.0	16.05	Assurance update from Committee Chairs	To gain assurance from the Committees on business transacted.	Chair of the Committee	
		a) Finance & Performance Committee – 27 June 2018			Verbal
		b) ICQC – 27 June 2018			Verbal
		c) Audit and Governance Committee – 13 June 2018			Verbal
		d) Joint Primary Care Co Commissioning Committee – 13 June 2018			Verbal
		e) Patient and Public Engagement Committee – 12 June 2018			Verbal
18.0		Minutes of the Sub-committees – ratified since the last Governing Body meeting	<i>These are presented for information only and will be discussed by exception</i>	Chair of the Committee	
		a) Finance & Performance Committee – May 2018	To gain assurance from the Committees on business transacted. Other minutes to be presented following ratification by the relevant committee.		√
		b) Audit and Governance Committee – April 2018			√
		c) Joint Primary Care Co Commissioning Committee – April 2018			√
		d) Patient and Public Engagement Committee – April 2018			√
		e) Joint Prescribing Committee – April 2018			√
		f) Integrated Commissioning & Quality Committee – April 2018			√
19.0		Review of the External Committees	<i>These are presented for information only and will be discussed by exception</i>	Acting Chair	√
		a) Joint Overview and Scrutiny Committee			
		b) Health and Wellbeing Board - Central Bedfordshire	For information, to gain assurance from the Committees on business transacted.		

- Bedford Borough
March 2018

Draft Minutes and
agendas presented.

20.0	16.15	Any other business	Acting Chair	-
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Items notified to the Acting Chair in advance of the meeting

21.0

Questions from the Public

Questions from the public relating to items discussed within the agenda

Members of the public are encouraged to submit questions in writing relating to the agenda 3 days before the meeting.

22.0

Dates of Future Meetings

Thursday, 6 September 2018 – Venue TBC