


Agenda Item: 8.0

<p>Governing Body <i>held in public</i></p>	<p>Report Date of Meeting: 5th July 2018</p>
--	--

Report Title	Accountable Officer's Report		
Report Author	Presented By	Responsible Director	
Sarah Thompson – Accountable Officer	Sarah Thompson – Accountable Officer	Sarah Thompson – Accountable Officer Signature: 	
Purpose for presenting report	The purpose of this report is to provide Governing Body members with an understanding of the work of the Accountable Officer over and above those items included on the agenda of the governing body meeting		
Action Required:	The Governing Body is requested to NOTE the content of the report.		
Approval Route:	N/A		
Further Assurance:	N/A		
Which Strategic Objectives does this report provide evidence for?			Please Tick ✓
We will commission high quality, safe and sustainable models of care that deliver effective clinical outcomes and patient experience using evidence based decisions and best practice			✓
We will ensure that there is a financially sustainable and affordable healthcare system in Bedfordshire.			✓
We will lead, engage and operate as an effective place based and STP wide system partner to achieve greater integration of care delivery.			✓
We will support local people and stakeholders to have an influence on services we commission to ensure our decisions are informed and shaped by local views and insights.			✓
We will operate and manage our Governing Body to the highest standards of accountability and transparency.			✓
Implications/Assessments	Yes	No	N/A
Have any financial implications been signed off by the Chief Finance Officer?			✓
Have any quality implications been signed off by the Director of Nursing & Quality?			✓
Have any privacy implications been signed off by the Head of Information Governance?			✓

Have any conflicts of interest implications been signed off by the Corporate Office?			✓
Have any public engagement implications been signed off by the Head of Communications & Engagement?			✓
Has an Equality Impact Assessment been carried out?			✓
Key Risks	As set out in report		
Executive Summary	<p>This report covers a period from the 27th April to 13th June 2018 for the submission of the Governing Body papers.</p> <p>Key areas covered in the report are as follows:</p> <ul style="list-style-type: none"> • External meetings. • Governing Body meetings. • BLMK CCGs Committees in Common. • Meetings with Bedford Borough and Central Bedfordshire Councils. • Meetings with Bedfordshire Members of Parliament. • CCG Member Practice visits. • BLMK STP/Integrated Care System. • Meetings with Staff. • Director changes. 		

Report of Accountable Officer to Bedfordshire CCG Governing Body 5th July 2018

Introduction

The purpose of this report is to provide Governing Body members with an understanding of the work of the Accountable Officer over and above those items included on the agenda of the governing body meeting.

This report covers a period from the 27th April to 13th June 2018 for the submission of the Governing Body papers.

This is the last report of Sarah F Thompson as Accountable Officer whose one year tenure comes to a close on 24th July 2018 in readiness for the appointment of a single joint Accountable Officer for Bedfordshire, Luton and Milton Keynes CCGs on 9th July. Alan Streets, Programme Director – Contracts, will undertake the role of interim Accountable Officer from 25th July until the joint post holder takes up post.

The Accountable Officer would like to express her personal thanks to all the staff of the CCG for their immense contribution to the important work of the CCG for the public served.

External meetings

As part of special measures scrutiny by NHS England a meeting was held on 6th June to review the progress of the Bedfordshire CCG 2018/19 financial plan and preliminary months 1 and 2 (April and May) financial and activity data. It was agreed that the next meeting would be held at the end of July to examine the validated months 1 and 2 position and preliminary month 3 figures i.e. the period April to June.

NHS England have commissioned PWC to undertake a capacity and capability review on 'Financial Sustainability, High Quality and Affordable Services for the population of Bedfordshire CCG'. This is one of a number of reviews being undertaken across the Midlands and East Region of NHS England, and the review commenced week of Monday 4th June over a five week period. The review is owned by NHS England and will be presented to the Regional Management Team before being shared with the CCG. Bedfordshire CCG welcomes the opportunity of external scrutiny that will include lessons learnt from the financial year 2017/18, the financial plan for 2018/19, and the QIPP delivery programme.

Governing Body meetings and Appointment of new Acting Chair

Since the last Governing Body meeting held in public on 3rd May 2018 the following Governing Body meetings have been held at which the Accountable Officer has presented papers:

- Extra Ordinary meeting of the Governing Body to discuss CCG Chair leadership arrangements going forward held on 10th May.
- Extra Ordinary meeting of the Governing Body to agree the end of year accounts for 2017/18 and Annual Report held on 24th May.
- Extra Ordinary meeting of the Governing Body to appoint an Acting Chair for four months through to September 2018 held on 31st May.
- Governing Body Development Session held on 7th June.

Heather Moulder, Governing Body Nurse Member, has replaced Roland Ginn, Lay Vice Chair, as Acting Chair from 6th June to the end of September when a clinical chair will be appointed.

BLMK CCGs Committees in Common

A meeting of the BLMK Committees in Common was held on the 16th May, and the three Chairs have a weekly call to oversee the CCG alignment work programme.

Meetings with Bedford Borough and Central Bedfordshire Councils

The Accountable Officer, director and clinical member colleagues have attended the following meetings:

- Bedford Borough Health & Well Being Development session - 2nd May.
- Bedford Borough Adult Services and Health Overview and Scrutiny Committee - 15th and 22nd May
- Central Bedfordshire Transformation Board – 23rd May
- Bedford Borough Transformation Board – 30th May
- Partnerships Event for Central Bedfordshire Councillors and presentation by Accountable Officer – 12th June

Meetings with Bedfordshire Members of Parliament (MP)

The Acting Chair, Roland Ginn, and the Accountable Officer met with Andrew Selous MP on 10th May.

CCG Member Practice visits

A meeting of the Bedfordshire GP Practices Members Forum was held on 24th May that was attended by the Accountable Officer and Governing Body members.

Bedfordshire, Luton & Milton Keynes Sustainability and Transformation Partnership (BLMK STP)/Integrated Care System

A twelve week NHS England Commissioning Capacity Programme commenced week of 23rd April with the two substantive directors of Governance, Risk & Corporate Services, and Nursing & Quality both participating.

The personal development programme is designed to support individuals plan, prepare and contribute to the STP/Integrated Care System changes going forward.

An STP/ICS BLMK local authority Leaders and NHS Chairs meeting was held on 5th June and attended by Dr Ratan Das, Governing Body member.

The agenda for the fortnightly STP/ICS Chief Officer meetings is shared and discussed at the Executive Committee and has focussed on: the P1 Prevention and P2 Primary Care and Out of Hospital Care work streams; arrangements for a single partial financial control total; and estates capital schemes.

Meetings with Bedfordshire CCG Staff

A staff meeting was held on 8th May and a staff conference 'Towards Tomorrow Together' was held on 22nd May that was attended by the Acting Chair, Roland Ginn, and opened by the Accountable Officer. The event was organised by members of the Staff Involvement Group (SIG) and was a great success. The next staff meeting is arranged for 14th June as the three weekly cycle of staff meetings has been resumed.

Director changes

Martin Fahy, Director of Nursing & Quality (job share), completes his secondment from NHS England on 14th June to enable him to move to a new post with Birmingham & Solihull CCG. Interviews for his replacement were held on the 14th June, where Maria Laffan, Associate Director of Nursing and Quality was appointed.