

<b>GB Action Tracker Part 1</b>				
<b>Item</b>	<b>Date of Meeting</b>	<b>Issue</b>	<b>Responsibility for action</b>	<b>Comment</b>
Questions	25 January 2018	Engagement Plan in relation to the UTC to be presented at the March governing body	<b>JM</b>	A draft engagement Plan is being presented to the Governing Body Private meeting for discussion. This will be published on the website thereafter.
Questions	25 Jan 2018	To review options to hold Board meetings outside normal working hours.	<b>JM</b>	The dates for 2018/19 have been finalised and published. The Governing Body are to consider possible options going forward, following the concerns raised at the January Governing Body Meeting.
Questions	25 Jan 2018	To add to the CCG website the service model for the UTC	<b>CK</b>	The UTC Principles and Standards July 2017 are now featured on the public website.