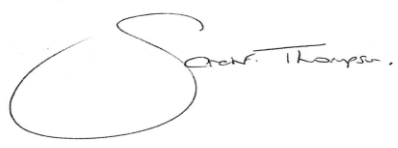


Agenda Item: 8.0

<p><b>Governing Body</b> <i>held in public</i></p>	<p><b>Report</b></p> <p>Date of Meeting: 01 March 2018</p>
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<b>Report Title</b>	Accountable Officer's Report		
<b>Report Author</b>	<b>Presented By</b>	<b>Responsible Director</b>	
Sarah Thompson – Accountable Officer	Jane Meggitt – Deputy Accountable Officer	Sarah Thompson – Accountable Officer	
		<p><b>Signature:</b></p> 	
<b>Purpose for presenting report</b>	The purpose of this report is to provide Governing Body members with an understanding of the work of the Accountable Officer over and above those items included on the agenda of the governing body meeting		
<b>Action Required:</b>	The Governing Body is requested to NOTE the content of the report.		
<b>Approval Route:</b>	N/A		
<b>Further Assurance:</b>	N/A		
<b>Which Strategic Objectives does this report provide evidence for?</b>			<b>Please Tick ✓</b>
We will commission high quality, safe and sustainable models of care that deliver effective clinical outcomes and patient experience using evidence based decisions and best practice			
We will ensure that there is a financially sustainable and affordable healthcare system in Bedfordshire.			
We will lead, engage and operate as an effective place based and STP wide system partner to achieve greater integration of care delivery.			
We will support local people and stakeholders to have an influence on services we commission to ensure our decisions are informed and shaped by local views and insights.			
We will operate and manage our Governing Body to the highest standards of accountability and transparency.			
<b>Implications/Assessments</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
Have any financial implications been signed off by the Chief Finance Officer?			
Have any quality implications been signed off by the Director of Nursing & Quality?			
Have any privacy implications been signed off by the Head of Information Governance?			

Have any conflicts of interest implications been signed off by the Corporate Office?			
Have any public engagement implications been signed off by the Head of Communications & Engagement?			
Has an Equality Impact Assessment been carried out?			
<b>Key Risks</b>	As set out in report		
<b>Executive Summary</b>	<p>This report covers a period from the last Governing Body on 2<sup>nd</sup> November 2017 to 5<sup>th</sup> January 2018 for the submission of the January Governing Body papers.</p> <p>Key areas covered in the report are as follows:</p> <ul style="list-style-type: none"> <li>• Arrangements for Financial Recovery</li> <li>• Quarterly Assurance Meeting</li> <li>• Meetings with Bedford Borough and Central Bedfordshire Councils</li> <li>• CCG Member Practice visits</li> <li>• Meetings with Bedfordshire Members of Parliament (MP)</li> <li>• Bedfordshire, Luton and Milton Keynes Sustainability and Transformation Partnership (BLMK STP)</li> <li>• Meetings with Bedfordshire CCG Staff</li> <li>• Winter Planning</li> <li>• Director changes</li> </ul>		

## **Report of Accountable Officer to Bedfordshire CCG Governing Body 01 March 2018**

### **Introduction**

The purpose of this report is to provide Governing Body members with an understanding of the work of the Accountable Officer over and above those items included on the agenda of the governing body meeting.

This report covers a period from the 5<sup>th</sup> January to the 16<sup>th</sup> February for the submission of the 1<sup>st</sup> March Governing Body papers.

#### **Arrangements for Financial Recovery**

An escalation meeting was held with Dr Paul Watson, Regional Director NHS England, on the 7<sup>th</sup> February on the emerging CCG 2018/19 financial planning following publication of the national planning guidance on Friday 2<sup>nd</sup> February. A letter was received from Dr Paul Watson prior to the meeting advising that the 2018/19 control total for Bedfordshire CCG would move from a surplus of £11.4million to £10million.

At the meeting Dr Watson confirmed that considerable progress had been made and that the outline financial plan was sensible. It was agreed that a further meeting would be held on 19<sup>th</sup> February to focus on:

- The activity plan for 2018/19.
- Further refinement of budget lines.
- A plan and timetable for a QIPP programme to deliver £23.6million.
- A plan for contractual agreement taking account of the Integrated Care System partnership arrangements.

### **Quarterly Assurance Meeting**

The quarterly assurance meeting between the CCG and NHS England was held on 30<sup>th</sup> January 2018. This was held with all three CCGs from the BLMK STP footprint.

### **Meetings with Bedford Borough and Central Bedfordshire Councils**

The Accountable Officer and colleagues have attended the following meetings:

- Bedford Borough Social Care, Health & Housing Overview & Scrutiny Committee
- Central Bedfordshire Social Care, Health & Housing Overview & Scrutiny Committee
- Central Bedfordshire Health and Wellbeing Board
- Central Bedfordshire Transformation Board
- Bedford Transformation Board
- Bedford Borough Council Health and Wellbeing Board

The CCG has presented at each of these meetings on a range of matters and clinical locality Governing Body members are asked to ensure that they attend all future meetings so as to provide a broader clinical contribution.

### **CCG Member Practice visits**

The Accountable Officer has visited the following Practices in February: Houghton Close Surgery, Ampthill, Kingsbury Court Surgery, Dunstable and Goldington Road Surgery, Bedford.

### **Meetings with Bedfordshire Members of Parliament (MP)**

The Chair and Accountable Officer met with Mohammed Yasin MP for Bedford and Kempston on 25<sup>th</sup> January 2018. Meeting dates with all other Bedfordshire MPs are being finalised.

### **Bedfordshire, Luton and Milton Keynes Sustainability and Transformation Partnership (BLMK STP)**

The BLMK CCG Accountable Officers, Local Authority and Trust Chief Executives, attended an STP/Accountable Care System (ACS) away session facilitated by the King's Fund on 8<sup>th</sup> February as part of a national programme of support to vanguard ACS's. Feedback from the session will be reported to the Executive Committee on 22<sup>nd</sup> February and covered the themes of: the financial position across the STP partners going forward, the Luton concordat arrangements, and the future commissioning function of the three CCGs.

### **Meetings with Bedfordshire CCG Staff**

A staff meeting was held on 16<sup>th</sup> January and the 8<sup>th</sup> February. The next staff meeting will be on 8<sup>th</sup> March.

### **Winter Planning**

The Accountable Officer and Chair have given personal leadership to working with system leaders on winter planning arrangements. This has, and continues, to require a daily, weekly and weekend commitment as required.

### **Director changes**

Jim Hayburn, Chief Finance Officer, stood down at the end of January due to personal and family matters. Malcolm Miller, Deputy Chief Finance Officer, is kindly acting as Chief Finance Officer from 1<sup>st</sup> February for financial management and control and the Accountable Officer has taken responsibility for financial turnaround, the contracts function and senior staff management until a replacement Chief Finance Officer is secured. Arrangements for this are being undertaken with NHS England.