

Sub-Committee Report	
<p>This Report is to assure the Governing Body that the committee has formally met in accordance with their terms of reference and to advise Governing Body members of the business transacted at the most recent meeting.</p> <p>The Governing Body is asked to note the business discussed and to raise any questions in relation to the same.</p>	
Title of Sub-Committee	Audit & Governance Committee
Date Meeting Held	10 April 2019
Chaired By	Saqhib Ali, Lay Member for Audit & Governance
Aligned Executive Director	Chris Ford, Chief Finance Officer
Quoracy	The meeting was not quorate
Conflicts of Interest declared	None
Key Decisions Made	<ol style="list-style-type: none"> 1. Approval of Internal Auditor's Annual Report incorporating the Head of Internal Audit Opinion. 2. Approval of the Counter Fraud Work Plan 3. Approval of the Counter Fraud Annual Report 4. Noting of External Audit progress report and sector update. 5. Noting of progress update on the PWC Improvement Plan 6. Approval and assurance that significant risks threatening the achievement of the CCG's strategic objectives are being adequately controlled. 7. Noting the work being carried out to align BLMK Detailed Financial Policies. 8. Approval of the draft Audit Committee Annual Report 9. Noting the CCG's compliance with NHS England's Best Practice Update on Conflicts of Interest 10. Ratification of HR and ODL Policies
Items requiring approval by the Governing Body	<p>The Governing Body is asked to:-</p> <p>Approve the Audit & Governance Committee's Annual Report.</p>

Delegated decisions requiring ratification by the Governing Body	No decisions require ratification by the GB.
Policies Ratified for noting by the Governing Body	<p>The Workforce Policy Forum has reviewed the following policies and updated them in line with any new legislative changes, and any best practice. No substantial changes were made. The Audit & Governance Committee was asked to ratify the policies which should be noted by the Governing Body.</p> <p>Adverse Weather Guidance Agile Working Policy Alcohol, Drugs & Substance Misuse Policy Annual Leave Policy Attendance Management & Wellbeing Policy Bullying and Harassment Policy Capability Policy Disciplinary Policy Employment Break Policy Flexible Working Policy Grievance Policy Maternity Policy Organisational Change Policy Probation & Induction Policy Recruitment & Selection Policy Retirement Guidelines Secondment Policy Special Leave Policy Stress Guidance Volunteer Policy Work Experience & Internship Guidance.</p>
Risks identified during the meeting	No risks were identified during the meeting.
Financial implications identified during the meeting	None